

Grants to Individuals Application Form



This is the application form for Arts Nova Scotia's Grants to Individuals program. This form will only be used for internal purposes and will not be sent to assessors.

Please only submit this form once.

Note: if you are applying as a duo with another artist, each of you must submit your own application form.

After submitting this form you will **not** receive a confirmation email. However, you are given the option to download a PDF copy of your answers. We strongly suggest that you do so.

This form is only one of several required documents. Please refer to the "Application Checklist" document at artsns.ca/programs/grants-individuals for a list of all required documents.

You can view a preview of this complete form at: https://artsns.ca/sites/default/files/2025-10/GIN_AppForm_SAMPLE_0.pdf

* Required

Privacy Notice

Personal information and forms provided, or all other supporting documents required for your application are collected by Arts Nova Scotia under the authority of the Nova Scotia's FOIPOP Act.

The information you provide will be used or disclosed to identify the applicant(s), the pronoun to use, and some background information about the applicant and their project, process your application for the grant application, determine your eligibility, process and approve grants, payment of approved grants to the beneficiary, contact you when required, and administer the program as required by the program's mandate.

We also collect your responses to some questions, as well as optional self-identification questions, which you voluntarily provide for program administration and understanding our applicants' diversity and accessibility requirements.

If you Opt-In for our mailing list as part of your application, we will use your email address to send you information about our programs until you unsubscribe at any time.

We may only use or disclose your personal information for another purpose if we are authorized by law to do so, or if we obtain your consent. The name of the beneficiary and the amount of grant received in any fiscal year will be published for the public.

By submitting your personal information or making any other request to us (by contacting us via any of our official channels), you acknowledge that you understand the collection, use, and disclosure of any personal information you provide to us for the purpose of your application and program administration.

To read more about how government respects your privacy when interacting with us review our full privacy statement. For questions about how your personal information is handled by the program, you may contact the responsible program officer listed on the program page.

Artist Information

1. First Name *

2. Last Name *

3. Pronouns (optional)

4. Legal First Name (if different)

Why do we ask for your legal name?

Your legal name is required by the Department of Finance to pay you if you receive funding. Your legal name will not be used for any other purpose and will not be shared with the peer assessment committee.

5. Legal Last Name (if different)

6. Address (street number and name) *

7. Apt #

8. PO Box

9. City/Town *

10. County

11. Province *

- ☐ AB
- ☐ BC
- ☐ MB
- ☐ NB
- ☐ NL
- ☐ NS
- ☐ NT
- ☐ NU
- ☐ ON
- ☐ PE
- ☐ QC
- ☐ SK
- ☐ YT

12. Postal Code *

13. Telephone (home) *

14. Telephone (business)

15. Email *

16. Are you applying as an individual or are you applying as part of a duo?

Note: When applying as a duo, each artist must submit their own application form. *

- ☐ I am applying as an individual
- ☐ I am applying as part of a duo

17. What is the name of the other artist in your duo? *

18. Are you a Canadian citizen or permanent resident of Canada? *

☐ Yes

☐ No

19. Has Nova Scotia been your primary residence for at least the past 12 months? *

☐ Yes

☐ No

Eligibility Notice

One of the responses you've entered indicates that you are not eligible for this program. If this was a mistake, click "Back" to change your answer. Otherwise, you can contact a program officer to clarify the eligibility requirements.

Voluntary Self ID Form

Arts Nova Scotia is committed to diversity, accessibility, and inclusion when providing programs and services to Nova Scotians. We encourage you to complete this voluntary self-identification form to help us determine if our programs and services are reaching the communities we serve.

Everyone deserves to benefit from a vibrant, diverse, and accessible arts sector.

The information collected through this form will be used to help us understand who is accessing our programs and may also be used in the distribution of strategic funding.

All questions on this Self Identification form are optional. If any of the questions below don't apply to you, please leave them blank. This information is confidential and will not be shared with the Peer Assessment Committee.

Note: if you are applying to this program as part of a duo, each artist must submit their own application form.

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20. Would you like to take a moment to fill out our voluntary Self-Identification form? *

☐ Yes

☐ No

Voluntary Self-ID: General Information

21. What is your age?

- ☐ 18-29
- ☐ 30-39
- ☐ 40-49
- ☐ 50-59
- ☐ 60-69
- ☐ 70+
- ☐ Prefer not to answer

22. Do you identify as a member of one of the following communities? Please select all that apply:

- ☐ Immigrant
- ☐ Newcomer
- ☐ Refugee
- ☐ Prefer not to answer

Gender and Sexual Orientation

We use this information to better understand diversity of gender and sexuality within our programs. These categories were selected to correspond with existing departmental data and are not meant to be exhaustive. Please use the "Other" feature if you do not see your identity reflected.

23. Do you identify as a member of the 2SLGBTQIA+ community?

- ☐ Yes
- ☐ No
- ☐ Prefer not to answer

24. What is your gender identity? Please select all that apply:

- ☐ Agender
- ☐ Genderqueer
- ☐ Man
- ☐ Non-binary
- ☐ Trans
- ☐ Two-spirit
- ☐ Woman
- ☐ Prefer not to answer
- ☐ Other

25. What is your sexual orientation? Please select all that apply:

- ☐ Asexual
- ☐ Bisexual
- ☐ Gay
- ☐ Heterosexual
- ☐ Lesbian
- ☐ Pansexual
- ☐ Queer
- ☐ Two-spirit
- ☐ Prefer not to answer
- ☐ Other

Linguistic Diversity

We use this information to better understand linguistic diversity within our programs. These categories were selected to correspond with existing departmental data and are not meant to be exhaustive. Please use the "Other" feature if you do not see your identity reflected.

26. What is your first language?

- ☐ English
- ☐ French
- ☐ L'nui'suti
- ☐ Prefer not to answer
- ☐ Other

Deaf and Disability

We use this information to better understand the participation of people who are Deaf and/or have disabilities in our programs.

27. Please indicate if you identify as a person who:

- ☐ is Deaf, partially deaf, or hard of hearing
- ☐ has a disability or disabilities (i.e. blindness, visual impairment, physical impairment, reduced mobility, learning disability, intellectual impairment, living with a mental or chronic illness)
- ☐ Prefer not to answer

28. If you would like to describe your identity as someone who is Deaf and/or has a disability or disabilities in your own words, please do so here:

First Nations, Inuit, and Métis

We use this information to better understand the participation of Indigenous Peoples in our programs.

29. Are you a member of any of the following Indigenous communities? Please select all that apply:

- ☐ First Nations
- ☐ Inuit
- ☐ Métis
- ☐ L'nu
- ☐ Prefer not to answer

30. If you would like to describe your identity as an Indigenous person in your own words, please do so here:

Racial and Ethnic Identity

We use this information to better understand racial and ethnic diversity within our programs. These categories were selected to correspond with existing departmental data and are not meant to be exhaustive. Please use the "Other" feature if you do not see your identity reflected.

31. Do you identify as a member of any of the following groups? Please select all that apply:

- ☐ Acadian
- ☐ African Nova Scotian
- ☐ Persons of African Descent
- ☐ Gaelic
- ☐ Indigenous (First Nations, Inuit, Métis)
- ☐ Racialized people of Asian, Latin American, Middle Eastern, or mixed racial descents
- ☐ White
- ☐ Prefer not to answer
- ☐ Other

32. If you would like to describe your racial and ethnic identity in your own words, please do so here:

Thank you

Thank you for completing our voluntary self-identification form. This information will help us better understand and assess the equity and accessibility of our programming.

Generative AI Use

Applicants may choose to use generative AI to help write their grant application. We understand that the grant writing process relies heavily on written communication and that generative AI may ease that burden. We also acknowledge that artists may choose to use generative AI as a tool of creation.

Please note that the purpose of the following questions is for transparency and data collection. Your use of AI will not affect the assessment of your application.

For more information, please read our Guidelines for AI Use at the link below:

<https://artsns.ca/about/policies-and-reports#guidelines-for-ai-use>

33. Did you use generative AI to draft your application? *

☐ Yes

☐ No

34. Will generative AI be used in the creation of artistic outputs in your project?

Note that applicants should be open and transparent in the Project Description about the use of AI in any creation project. *

☐ Yes

☐ No

Project Information

35. Artistic Discipline

Note: The definition of Media Arts within Arts Nova Scotia's programming has changed. See our Glossary of Terms page for details: <https://artsns.ca/glossary-terms#media-arts> *

- ☐ Performing Arts (Theatre, Dance, Circus Arts, etc.)
- ☐ Literary Arts
- ☐ Visual Arts / Craft
- ☐ Music
- ☐ Media Arts

36. Grant Category

Create: \$15,000 maximum. Supports artists working independently or collaboratively (with one other artist living in NS) to develop or create new work.

Present: \$5,000 maximum. Supports the public presentation of an artist's work.

Professional Development: \$5,000 maximum. Provides funding to artists, curators and independent arts administrators to strengthen artistic practice and/or capacity. *

- ☐ Create
- ☐ Present
- ☐ Professional Development

37. Project Name *

38. Location of Project - Where do you plan to carry out your project? Which city, province, or country? *

39. Project Start Date

Note: Project start dates must be after the deadline. *

40. Project End Date *

41. Amount Requested *

42. Total Expenses *

Brief Description of Project

43. Please provide two to three sentences briefly describing what your project is and what you plan to use the grant funds for. *

Mailing List Opt-in

44. Would you like to opt-in to the Arts Nova Scotia mailing list? We use this list to communicate information about our programs, deadline reminders, awards announcements, and other information.

☐ Yes

☐ No

Mandatory Application Documents

45. Please note that the following application documents must be sent as email attachments, to artsnssubmissions@novascotia.ca. If mandatory components are missing from your application, it can be deemed ineligible. The below documents must be in either Microsoft Word, Excel, or pdf format. We cannot accept materials after the deadline:

- Project Description
- Schedule of Work
- Artist CV
- Support Material
- Support Material Annotations
- Financial Template (Budget)
- Any letters of support, intent, or confirmation if necessary

Note: If applying as a duo, both artists must submit an application form

See the Grants to Individuals program page for further information about the above documents. To visit the page click the link below:

<https://artsns.ca/programs/grants-individuals>

Please confirm your understanding of the above information.

*

☐ I understand

Declaration

46. I declare that all the information provided is complete and true to the best of my knowledge. *

☐ I agree

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