

SAMPLE Arts Equity Funding Initiative Application Form (Organizations and Groups)



This is a SAMPLE of the application form for Arts Nova Scotia's Arts Equity Funding Initiative program.

Please do not submit this sample form with your application. Submit the online form which can be found on the program page.

This form is only one of several required documents. Please refer to the "Application Checklist" document at artsns.ca/programs/arts-equity-funding-initiative for a list of all required documents.

* Required

Choose your form

The question below will guide you to the proper application form you need to fill out.

1. Which deadline are you applying for? *

- March 15
- September 15

2. Click the option that best describes you. *

- I am an individual artist applying for myself
- Myself and one other artist are applying together as an artist duo
- I am applying on behalf of an organization or group of professional artists

Applicant Information - Organization or Group

This application form is for someone applying on behalf of an organization or group. If you are applying as a single artist or if you and another artist are applying together, please click the "Back" button at the bottom of this page to select a different form.

3. Name of Organization / Group *

4. Address (street number and name) *

5. Suite

6. PO Box

7. City/Town *

8. County

9. Province *

- AB
- BC
- MB
- NB
- NL
- NS
- NT
- NU
- ON
- PE
- QC
- SK
- YT

10. Postal Code *

11. Email *

12. Website

13. Facebook

14. Twitter

15. Other Social Media Accounts

16. Is your organization registered with the Nova Scotia Registry of Joint Stocks as a non-profit society or non-profit cooperative? *

Yes

No

17. What is your Registry of Joint Stocks Registration Number? *

18. Are you a group of three or more professional artists (majority living in Nova Scotia) who are creating a new work together? *

Yes

No

19. Does your organization receive operating assistance from Arts Nova Scotia or the Department of Communities, Culture, Tourism and Heritage? *

Yes

No

20. How much do you receive annually?

21. Contact Name *

22. Contact Phone - Primary *

23. Contact Phone - Secondary *

24. Contact Email *

25. Name of Chairperson or Organization Owner

26. Chair or Owner Phone - Primary

27. Chair or Owner Phone - Secondary

28. Chair or Owner Email

29. Do you require access support? Click the link below for more information on the Access Support Supplement:

<https://artsns.ca/programs/access-support-supplement>

Yes

No

Access Support Request - Organizations and Groups

Access Support is a supplement to a project grant that funds individual applicants who self-identify as Deaf, having disabilities or living with mental illness, as well as groups and organizations who want to increase the accessibility to their presentation/production for audience and/or participants. This supplementary grant provides a contribution towards costs for specific services and supports required to carry out a project funded by Arts NS.

Activities Assisted and Level of Funding

Up to \$1000 for individuals and up to \$2500 for groups/organizations

Eligibility

Individuals must:

- self-identify as Deaf, having disabilities or living with mental illness
- be eligible to Arts NS programs

Groups and organizations must:

- be eligible to Arts NS programs

Eligible expenses:

A contribution towards costs associated with disability-related supports and services required to carry out your activities, including (but not limited to):

- sign language interpretation
- personal care attendant or support worker
- a transcriber or specialized editor
- personal project coordinator or assistant
- a guide or visual describer
- converting material into accessible formats
- rental of specialized equipment needed for personal access or support

Ineligible expenses include:

- major capital costs (e.g. purchase of a wheelchair, vehicle, computer, renovations, etc.)
- supports and services required for daily living (e.g. home care, regular therapy, medication etc.)
- services and supports that are not directly tied to your funded activities
- services and supports for which you are already receiving funding from another agency
- expenses incurred before your associated grant start date or after the submission of your final report

Application Requirements

- Applications must be delivered with associated project grant.

Application Assessment

To receive this supplementary grant, your associated project grant must first be successful. Following this, your Access Support application will be assessed by a program officer based on:

- a reasonable budget
- how directly the support is tied to carrying out the activities in your associated project grant
- funds available

Please note, if your Access Support application is successful, you might not be awarded the full amount requested.

Notification of results

The applicant will be notified about their Access Support application in their associated project grant letter.

Conditions of Funding

If your application is successful, payment will be released with the project grant after the signed Terms and Conditions agreement is returned. A separate final report for this supplementary grant is not required; instead you must report on the Access Support funding in the final report submitted for the associated grant.

Contact

You are encouraged to speak with the Program Officer responsible for your associated grant before submitting an application

30. Rationale

In the space below, describe the rationale for the services and supports requested to carry out your proposed activities.

31. Detailed Description

Describe in detail the services and supports required to carry out your proposed activities.

The detailed description should include as much detail as possible and describe why the supports and/or services are required to carry out your activities. Please also include the cost of each service/support in your description. *

32. Total Request

Please enter the total cost of all your required supports and/or services. *

Project Information

33. Artistic Discipline *

- Craft
- Dance
- Literary
- Visual Arts
- New Media
- Media Arts
- Theatre
- Music
- Other

34. Grant Category

Create: \$15,000 maximum, \$500 minimum. Assists with projects that involve the creation of a new work of art in any form including cross-disciplinary or multi-disciplinary work.

Present: \$12,000 maximum, \$500 minimum. Assists with projects that involve public presentation of the artistic work(s).

Professional Development: \$12,000 maximum, \$500 minimum. Assists with projects that involve activities intended to strengthen artistic or administrative capacity through formal study programs, mentorship, workshops, apprenticeship, conferences and other professional development activities.

Special Travel: \$1000 max. Assists with travel costs that do not fit into one of the categories above but relates to the development of artistic activity or a significant artistic opportunity. Only artists who have previously been recommended for funding by an Arts Nova Scotia peer assessment committee are eligible to apply for a Special Travel Grant. Support material is not necessary.

*

- Create
- Present
- Professional Development
- Special Travel

35. Project Name *

36. Location of Project - Where do you plan to carry out your project?
Which city, province, or country? *

37. Project Start Date

Note: Project start dates must be after the deadline. *

38. Project End Date *

39. Amount Requested *

40. Total Expenses *

Brief Description of Project

41. Please provide two to three sentences briefly describing what your project is and what you plan to use the grant funds for.

Mailing List Opt-in

42. Would you like to opt-in to the Arts Nova Scotia mailing list? We use this list to communicate information about our programs, deadline reminders, awards announcements, and other information.

Yes

No

Mandatory Application Documents

43. Please note that the following application documents must also be sent, by email, to artsnssubmissions@novascotia.ca in order for your application to be complete. If mandatory components are missing from your application, it can be deemed ineligible. We cannot accept materials after the deadline:

- Self Identification Form
- Project Description
- Schedule of Work
- Artist CV
- Group member statements (for group applicants of three or more people)
- Background information about the organization (for organization applicants only)
- Support Material (not necessary for special travel grants)
- Support Material Annotations (not necessary for special travel grants)
- Budget
- Any letters of support, intent, or confirmation if necessary

See the Arts Equity Funding Initiative program page for further information about the above documents:

<https://artsns.ca/programs/arts-equity-funding-initiative>

Please confirm your understanding of the above information. *

I understand

Declaration

44. I declare that all the information provided is complete and true to the best of my knowledge. *

I agree

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