



# Project Grants for Publishing Program

(Notice to applicants using Mac OS systems: please ensure that you complete the form using the free Adobe Acrobat Reader (<https://get.adobe.com/reader/>). Right click or option-click and select Adobe Reader to open the file. If you complete the form in Preview mode the information on the form will not save or print correctly.)

**Application Deadline: September 15**

APPLICANT INFORMATION				
Name of Applicant Organization/Business *				
Street Number *	Street Address*			Suite
PO Box	City/Town *	County *	Province *	Postal Code *
Email *		Website		
Twitter		Facebook		
Other Social Media Accounts				
REGISTRATION INFORMATION				
Is your business/organization registered with the Nova Scotia Registry of Joint Stock Companies? *			Yes	No
Is your business/organization registered with the Nova Scotia Registry of Joint Stocks as a non-profit society or non-profit cooperative? *			Yes	No
If yes to either of the above questions, please provide your Nova Scotia Registry of Joint Stocks Registration Number.*				
Identification Number (Canada Revenue Agency)				
CHAIRPERSON OR BUSINESS OWNER		APPLICATION CONTACT		
Chairperson or Business Owner *		Contact Name		
Telephone (Primary) *		Telephone (Primary)		
Telephone (Alt)		Telephone (Alt)		
Fax		Fax		
Email *		EMail		

Applicant Organization/Business

**GRANT CATEGORY**

- Production (up to maximum \$15,000)
- Dissemination (up to maximum \$10,000)
- Commissioning (up to maximum \$5,000)

Project Name \*

Project Start Date \*

Project End Date \*

Amount Requested \*

Total Project Cost \*

Location of Proposed Project

**SYNOPSIS OF PROJECT/ACTIVITY**

Please provide a brief description of your proposed project/activity

**MANDATORY WRITTEN RESPONSE**

- Please answer the following questions and attach to your application. Number each answer to correspond to each question.
- All information must be provided on white letter size paper printed on one side only. Use black Type no smaller than 10 point.
- Do not submit application material bound in binders, folders, or plastic sleeves.

**1. Detailed Project Description**

Please provide a detailed project description addressing the project activity you would like funded. This should include details and background information about the project or activity and its purpose, a schedule of work, details about project partners if applicable. Detail how your project addresses the funding assessment criteria outlined in the program guidelines.

Applicant Organization/Business

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**2. Business/Organizational Profile**

Provide a brief description of your business/organization and its history.

**3. Project Objectives and Anticipated Outcomes**

Describe how your project's objectives link to the assessment criteria described in the program guidelines. How will you measure and quantify the objectives and outcomes? Please note, the completion of a final report will be required upon conclusion of the project.

**4. Support Material**

Provide any additional documentation that may be helpful to better understand the project.

**5. Proposal Financial Template**

Detailed financial information for your proposal must be provided, There is a financial template (available on our website) which can be completed and included with your application.

**CONTACT US**

**Send Materials to:**

Arts Nova Scotia  
PO Box 456  
Halifax, NS B3J 2R5

**For further information:**

Mireille Bourgeois  
Telephone: (902) 424-3422  
Email: [Mireille.Bourgeois@novascotia.ca](mailto:Mireille.Bourgeois@novascotia.ca)  
Fax: (902) 424-0710  
Web : [www.artsns.ca](http://www.artsns.ca)

**CONSENT**

I consent to the sharing of my information with other government departments, organizations or contractors that the Department of Communities, Culture and Heritage (including African Nova Scotian, Acadian and Gaelic Affairs) or Arts Nova Scotia has a data sharing agreement with.

I consent to the Department of Communities, Culture and Heritage (including African Nova Scotian, Acadian and Gaelic Affairs) or Arts Nova Scotia adding my name, mailing address and e-mail to a distribution list to receive updates on programs, services, news and events.

**DECLARATION**

**As a representative of an organization, consortium or group (including ad-hoc group):**

- I have carefully read the application guidelines and eligibility criteria for this program, and confirm that the organization, group (including ad-hoc) or consortium I represent meets the eligibility criteria.
- I am aware that all overdue final reports, for previously funded applications from Arts Nova Scotia or the Department of Communities, Culture and Heritage must be submitted and approved before funding for any additional grants will be released.
- I will act as the representative of the organization, consortium or group and will keep all participants informed of the application content and any funding decision.

I accept all of the declaration statements above that are applicable to me as an individual application or as a representative of an organization, consortium or group. I understand that not accepting these statements as true will affect eligibility for this funding application.\*

Signature\*

Title (if applicable)

Name (print) \*

Date \*